

Minutes of June 28, 2010

Hocking Valley Gymnastics Boosters Board Meeting

June 28 meeting of the Hocking Valley Gymnastics Boosters was called to order by Char Izyk at 6:00 p.m. at the Hocking Valley Sports Center.

Those in attendance included: Pres. Char Izyk, V. Pres Cara Rockwood, Treas. Maggie Bennett, Sec. Sheila Burns, Boys' Rep. Heidi Smart, Girls' Rep. Sharyn Mastel, At Large members Anne Genders, Suzi Mulrooney. Absent from the board was Keith North – excused. Others present included Kathy Moling, Rick Moling, and Kim Ortez.

Treasurer's Update:

1. The signatures for the bank account have been transferred to Char Izyk, Cara Rockwood, Maggie Bennett, and Sheila Burns. All checks written will require 2 signatures from this point forward. The board decided that a new account will be set up once the former account has been reconciled.
2. It has come to our attention that taxes for the fiscal years 07-08 and 08-09 have not been filed. Maggie has received documents from Taya and will organize information as quickly as possible. Once she has sorted through information, Maggie and Sheila will meet with Penny Wasem, CPA to have taxes completed for the 2 years in arrears and to have books audited. 09-10 fiscal year ends August 31 and taxes will be due Jan. 15, 2011.

Committee Updates:

Scrip – Anne Genders will send out information to everyone about scrip with guidelines, rules, and schedule. She presented information about a new broker for Scrip. Cara moved and Heidi 2nd to switch to the new broker once the new checking account is established because checking account information must be given to the broker when you establish the account with them.

Fundraising – Suzi Mulrooney showed the board a flyer about a candle sale where the boosters would get 40% of the sales with free shipping over the summer. She will see about getting the rep to come in and show us the samples. She also discussed the possibility of doing a cookbook. No decisions on either fundraiser were made at this time.

Current fundraisers include Sodexo(chaired by Char) in which members can work stands at concerts, football games, etc All members can do this fundraiser. Some of the stands which sell alcohol do need training to do so. Contact Char if you are interested in working these and have not been contacted.

Other fundraising ideas included a 50/50 raffle at a Blue Jackets game. An application was submitted and the Blue Jackets only select so many organizations to participate in this. We will wait to see if we are selected and if so a specific game will be assigned to us. We also discussed about doing "Dine and Donate" at a restaurant. Holiday open gym to provide babysitting while parents can shop. These were tabled until further information can be gotten.

OLD BUSINESS:

1. A review of the roles of the board members per the current constitution was reviewed. This is attached to the minutes.
2. USAG memberships expire as of July 31, 2010. All members will need to fill out the form and submit to your rep by July 15 so these can be processed. However, if members are not current on payments, their

memberships will not be renewed at this time until their balance from last year's competition has been paid in full. This balance is for last season which has ended and all gymnasts were allowed to compete.

New Business:

1. **2010-11 home meets** – The Gold Rush (girls) will be October 23 & 24. The advertisement for the meet has been submitted for the book to be published in the state. It was submitted late because the date had been moved up. *NOTE: Since the meeting, Char has been notified that they are accepting the form and it will be published in the book.*

The boys' meet will be only the Spring Fling. Heidi moved and Cara 2nd to not hold the Winter Cup this year. Heidi and Sheila will work with Mike to establish a date for the Spring Fling. Cara is talking with Mike about the possibility of doing the State or Regional Boys Meet. It was the opinion of the board that this would need to be discussed by all members of the boosters not just the board before a decision was made because of the amount of work it takes from ALL members to run a successful Regional Meet. We need everyone's help in order for it to be a success.

2. **2010-11 Budget** – Maggie will chair the committee to establish next year's budget. According to the constitution the committee will be Maggie, Heidi, Sharyn, Cara, Suzi. Sheila asked to see if Keith would also be part of the committee. They will work with the coaches to establish a budget by October 1, 2010. Suzi motioned to change the per mileage rate to the current rate at the time the budget is prepared and to change the coaches' rate per session to \$60 per session and keep the \$30 per day for food. Cara 2nd the motion and the motion passed.

Maggie will notify people with outstanding balances to let them know of their balance and that late fees will begin to be assessed. It was further decided that until balances were paid that their child will not be starting the new season with registration, uniform ordering, entering meets, etc.

Suzi motioned and Sharyn 2nd to start collecting \$100 in August and September for Boosters payments. These are needed to begin the process of entering meets since many meets have registration and close out early. Once the budget is established then regular monthly dues will be shared at that time. Motion passed.

3. **Meeting for training Team Members:** July 20 & July 21 the board will hold a meeting for training team members to share information about the boosters. We are asking about 3-4 board members to be present at each meeting. Sheila will invite new members to the meetings.
4. **Social activity for gymnasts:** Cara will look into the possibility of doing a bowling party for a combined boys and girls activity. She will let us know further information.

The next meeting is July 26th at 6:00. Sharyn motioned to adjourn and Maggie 2nd to adjourn. Meeting was adjourned at approximately 8:30 p.m.

Roles of Board Members for Hocking Valley Gymnastics Booster Board

President – Preside over all meetings of the board of Directors and meets of the members, appoint all committee chairpersons not already established by the board

Vice President – Take over for president when they are absent or unable to perform duties, form a nominating committee for elections each year, Financial committee

Treasurer – In charge of the finances of the board including check writing, depositing monies, completing taxes, chairperson of the finance committee, provide a statement of financial condition of the corporation

Secretary – Take minutes of the meetings of the members and the board, take attendance, share information about meetings and information about the board to all members, keep a current list of members

Girls/Boys Team Program Coordinators – USAG members registration annually, registration and payment of all meets and entry fees (including Future Stars, regular meets, states, regionals, and nationals), communicate information about meets that are pertinent to team members, work with coaches to provide necessary information and coaches transportation to and from meets and hotels, financial committee

At Large Members:

Scrip – Will maintain the scrip program and communicate information to members including schedule, updates, and share monies earned with treasurer

Fundraiser – Coordinate and approve all fundraisers for the board. Assign board members to each person in charge of a fundraiser. Communicate information about all fundraisers to booster members, fundraising committee